# ING. GALLONI MICHELE

# **CUSTOMER INFORMATION AND CONSENT**

Dear Customer

D.Lgs.n.196/2003 as amended (D.Lgs.n.101/2018) and the European Regulation on the Protection of Personal Data EU 2016/679 provide for the protection of individuals with regard to the processing of personal data.

We provide below information regarding the manner and purpose of the processing of personal data collected in the context of ongoing business and contractual relationships as well as the measures implemented to ensure the security of such data.

Personal data, acquired by us directly or through third parties, may concern the customer, if a natural person, or, if a legal person, its customers, employees and collaborators (identification data, e-mail addresses and telephone numbers issued in the name and on behalf of the customer in the execution of the relationship).

The personal data collected, will be subject to processing in accordance with the requirements of the law and the rights recognized to "data subjects".

Among the processed data, there are no data that can be qualified as "special" (art.9 of EU Regulation 2016/679).

#### **Data controller**

ING. GALLONI MICHELE- VIALE RUSTICI, 10, 43123 PARMA - PR, p.iva: 02055060343

## Purpose of processing and legal basis

Personal data collected will be processed for:

Legal Basis Purposes

Pre-contractual requirements, management of contractual obligations, fulfillment of obligations under civil, tax and other regulations, internal statistics, management of business relationships, management of internal certification systems.

Contract execution

# Recipients of data communication

The personal data collected will not be disseminated; personal data, in relation to the purposes mentioned above, may be communicated to categories of external recipients who carry out activities closely related and instrumental to the management of the business relationship such as administrative, tax and legal consulting firms, credit institutions, debt collection and factoring companies, public administrations or authorities for the fulfillment of the law.

Finalità	Base legale
Pre-contractual requirements, management of contractual obligations, fulfillment of obligations under civil, tax and other regulations, internal	,
statistics, management of business relationships, management of internal certification systems.	

## Destinatari della comunicazione dei dati

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The personal data collected will not be disseminated; personal data, in relation to the above purposes, may be communicated to categories of external recipients who carry out activities closely related and instrumental to the management of the business relationship such as administrative, tax and legal consulting firms, credit institutions, debt collection and factoring companies, public administrations or authorities for legal compliance.

The data are not subject to transfer to a third country, however, the Data Controller reserves the possibility of using cloud-based IT services and in this case the service providers will be selected among those who provide adequate guarantees, as provided for in Article 46 EU Regulation 2016/679.

#### **Retention period**

Data will be kept for a period of time not exceeding the achievement of the purposes for which they are collected and processed, in compliance with the terms prescribed by law. Accounting regulations provide for the retention of data for 10 years after the end of the contractual relationship.

### Rights of the data subject

The data subject, by contacting the Data Controller at the addresses indicated, has the right to obtain confirmation as to whether or not personal data concerning him or her is being processed, and in this case he or she has the right to request:

- request confirmation of the existence or otherwise of his personal data;
- obtain indications as to the purposes of the processing, the categories of personal data, the recipients or categories of recipients to whom the personal data have been or will be communicated and, when possible, the storage period
- obtain rectification, integration and deletion of data;
- obtain the restriction of processing;
- obtain, where applicable, portability of data, i.e., receive them from the data controller, in a commonly used structured format and transmit them to another data controller without hindrance;
- object to the processing at any time;
- object to automated decision-making relating to natural persons, including profiling.
- To file a complaint with the Privacy Guarantor in case of irregularities found in the processing.

The exercise of rights can be done through written request sent to: info@galloningegneria.com.

## Compulsory or optional nature of conferment

Failure to provide personal data essential for the management of contractual purposes and legal obligations will result in the inability to initiate or continue the relationship.

No automated decision-making processes are applied to the processing of personal data.